



Tamil Nadu Newsprint and Papers Limited

(A Government of Tamil Nadu Enterprise)

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MM/SP/TENDER 242513001881

Jul 12, 2024

Dear Sir,

Sub: Procurement of **GI GRATINGS UNDER ANNUAL RATE CONTRACT (2024-25) – reg.**

Ref: Our Press Tender No. 242513001881

We, Tamil Nadu Newsprint and Papers Limited (TNPL), would like to procure **GI GRATINGS UNDER ANNUAL RATE CONTRACT** at TNPL, Kagithapuram basis for **through E-Tendering** against the above referred tender. In this connection, please find enclosed the following:

1	E-TENDERING TERMS AND CONDITIONS	Annexure – I
2	QUALIFYING CRITERIA	Annexure – II
3	MATERIAL , QUANTITY, SPECIFICATION & SCOPE OF WORK	Annexure – III
4	GENERAL TERMS AND CONDITIONS	Annexure – IV
5	TERMS AND CONDITIONS FOR E-REVERSE AUCTION (e-auction)	Annexure – V
6	PROCESS COMPLIANCE STATEMENT	Annexure – VI
7	TECHNICAL CUM COMMERCIAL BID	Annexure – VII
8	PRICE BID SCHEDULE	Annexure – VIII

The tenderers are requested to go through the General terms and conditions of the Tender, Terms and Conditions for Reverse Auction (e-auction) and Process Compliance Statement carefully.

The due date for submission of Tender documents including the Technical Cum Commercial Bid along with Tender fee/EMD and the Price bid through E-procurement portal (<https://tntenders.gov.in/nicgp/app>) is 25.07.2024 before 3:00 PM. The Technical Cum Commercial Bid will be opened through online portal at 04:00 PM on 26.07.2024.

TENDER OPENING AND TECHNICAL BID EVALUATION

- Technical Bid opening will be done online and technical evaluation will be undertaken after the due date of submission of online Bid.
- TNPL will examine the Technical Bids against the Qualifying criteria and Technical cum Commercial bid given in the Tender document.
- Evaluation will be conducted based on the documents submitted by the Bidder. The Bids which did not meet Qualifying criteria will be rejected and further evaluation will not be carried out.
- Decision of TNPL is final and no dispute can be raised by any Bidder for rejection of their Bids and no claims on this account will be entertained.
- The Bidders whose Bids meet the Eligibility Criteria and Technical specifications of the tender will be called as "Technically Qualified Bidders".



Tender No: 242513001881 – GI GRATINGS UNDER ANNUAL RATE CONTRACT

- f.** If any of the documents, required to be submitted along with the Technical Bid is found wanting, the offer is liable to be rejected at that stage. However, TNPL at its discretion may call for any clarification regarding the document within a stipulated time period through e-mail. In case of non-compliance to such queries, the Bid shall be rejected without entertaining further correspondence in this regard.
- g.** In case if the Bidder failed to comply with the requirements of TNPL, such Bids will be rejected as “Technically non-responsive”.

The technical offers except price Bid will be opened by TNPL tender opening committee at Purchase section, Kagithapuram through <https://tntenders.gov.in/nicgep/app>. Please note that, the points asked for in Annexure-II are the qualifying factors of the Tender. Tenderers who do not comply with the conditions with documentary proof (wherever required) will not be qualified in the Tender for Price bid opening and E-reverse auction stage.

OPENING OF THE PRICE BIDS:

The date and time of opening of Price Bids will be later notified to registered e-mail to the Bidders who fulfill the Qualification criteria (Annexure-II) and whose bids are found to be commercially and technically acceptable.

TENDER FINALISATION METHOD:

The tenderers are advised to note that at the **Price Bid / E-Reverse auction**/, they have to quote the rate on **FOR Kagithapuram basis**.

The tenderers, on their own interest, should ensure that all the documents required are furnished in the online portal. Tenders received without the relevant documents would summarily be rejected. Tenderers are advised to take note of the payment terms given in clause 7 of Annexure IV – Terms and Conditions

Note: At the price bid stage, TNPL would adopt the following methodology to finalize the tender.

1. In the e-tender, the price bids received from the technically qualified bidders will be opened electronically. Opening of price shall be fixed by TNPL for E-Reverse auction. Technically qualified bidders only will be allowed to participate in the E-reverse auction process.
2. **The overall lowest offer received will only be considered for placement of order.**

Note : All the clarification in the document and specification at once shall be requested by E-mail to GM (Purchase) at rameshdas.c@tnpl.co.in /purchase.engg@tnpl.co.in.

Tender No: 242513001881 – GI GRATINGS UNDER ANNUAL RATE CONTRACT

-3-

TNPL reserve the right to reject any or all tenders at it's own discretion without assigning any reason whatsoever and TNPL is not responsible for any other delay in submission of online bid on due date and time (Server time) through E-tendering portal <https://tntenders.gov.in/nicgep/app>.

Thanking you,

Yours faithfully,

For TAMIL NADU NEWSPRINT AND PAPERS LIMITED,

DY. GENERAL MANAGER (PURCHASE)

Encl: as above

Tender No: 242513001881 – GI GRATINGS UNDER ANNUAL RATE CONTRACT

ANNEXURE – I: E-TENDERING TERMS AND CONDITIONS**INSTRUCTION TO BIDDERS FOR SUBMISSION OF ONLINE BIDS IN E-TENDER**

Techno-commercial bids and price bids should be submitted through the link <https://tntenders.gov.in/nicgep/app>

The tender will be processed online through e-tender and e-reverse auction. The bidder shall submit his response through bid submission to the tender in the online procurement platform at NIC's website <https://tntenders.gov.in/nicgep/app>. No other forms of bid submission is accepted. Bidders are requested to quote their price through the online e-procurement portal/system only.

The procedures to be followed are explained below:

a) Techno-Commercial Bids are to be filled in the given formats attached. The required and mandatory formats are available in the Tender Document in the e-portal.

b) Price Bids are to be filled in the e-portal in the relevant web pages enabled for the bidders.

Price bids will be opened before- reverse auction.

- Bidders are requested to read these instructions and terms & conditions before submitting their online tenders.
- The Bidders are required to submit soft copies of their Bids electronically on the TAMILNADU GOVERNMENT E PROCUREMENT Portal, using valid Digital Signature Certificates. The necessary instructions were given to assist the Bidders in registering on the TAMILNADU GOVERNMENT E PROCUREMENT Portal, prepare their Bids in accordance with the requirements and submitting their Bids online on the TAMILNADU GOVERNMENT E PROCUREMENT Portal.
- More useful information for submitting online Bids on the TAMILNADU GOVERNMENT E PROCUREMENT Portal may be obtained at: <https://tntenders.gov.in/nicgep/app>)

The bidding under this contract is electronic bid submission through website <https://tntenders.gov.in/nicgep/app> only. Detailed guidelines for viewing bids and submission of online bids are given on the website. The bidder's can logon to this website and view the invitation for Bids and can view the details of Materials /works for which bids are invited.

1 REGISTRATION:

- 1.1 The bidders needs to submit bids online. However, the bidders are required to have enrolment/registration in the website by clicking on the link "Online bidder enrolment" which is free of charge.
- 1.2 As part of the enrolment process, the bidders are required to choose a unique username and assign a password for their accounts.
- 1.3 Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These details would be used for any communication from the e-Portal.
- 1.4 Upon enrolment, the bidders are required to register their valid Digital Signature Certificate (DSC) (Class Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.

Tender No: 242513001881 – GI GRATINGS UNDER ANNUAL RATE CONTRACT

- 1.5 Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC to others which may lead to misuse.
- 1.6 Bidder then can login to the site through the secured login by entering their user ID / password and the password of the DSC / e-Token.

2.0 CONTACT PERSONS @ NIC:**For queries related to registration and online bidding (NIC):**

e-mail : support. etender@nic.in

Contact No.: 044 – 24461505

CONTACT PERSONS@ TNPL:

Name	Intercom	TNPL CUG Mobile Number	Email
M.PRANESH	2849	044-24461505 / 94894 00798	eps.support@tnpl.co.in

3.0 SYSTEM REQUIREMENT:

- i. Operating System: Windows 7 or above, RAM – 1GB and above
- ii. Internet connectivity with at least 2 Mbps speed
- iii. Internet browser: IE 9 and above (or) Mozilla Firefox 3.5 up to version 49
- iv. Signing type: Digital Signature (class III)
- v. JRE 8.0 software to be downloaded and installed in the system.

To enable ALL active X controls and disable 'use pop up blocker' under Tools→Internet Options→ custom level (Please run IE settings once)

4.0 SEARCHING FOR TENDER DOCUMENT:

- 4.1** There are various search options built in the Website, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc.

Once the bidders have selected the tenders they are interested in, they may download the required documents/tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the Tamil Nadu Govt. e-Procurement Portal, to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

- 4.2** The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

5.0 PREPARATION OF BIDS:

- 5.1** Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 5.2** Bidders are requested to go through the NIT and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note

Tender No: 242513001881 – GI GRATINGS UNDER ANNUAL RATE CONTRACT

the number of covers in which the bid documents have to be submitted, the number of documents including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

5.3 Bidders, in advance, should get ready the bid documents to be submitted as indicated in the tender document and generally, they can be in PDF / XLS / RAR / DWF / JPG formats. Bid documents may be scanned with 100 dpi, which helps in reducing size of the scanned document. Since the uploaded documents shall be downloaded for evaluation of bid, bidders are advised to **upload clear scanned copies**.

5.4 The completed bid comprising scanned copy of the proof for the payment of EMD and necessary technical and commercial documents should be uploaded on the website along with signed and scanned copies of requisite certificates as are mentioned in the different sections in the tender document.

6.0 PROCEDURE FOR ELECTRONIC SUBMISSION OF BIDS:

The bidder shall submit through online the requirements under qualification criteria, Technical Documents and Price Schedule/BOQ as per tender. All the documents are to be signed digitally. After electronic online bid submission, the system generates a unique bid reference number which is time stamped. This shall be treated as acknowledgement of bid submission.

- 6.1 Bidder should login to the site well in advance for Bid submission so that they can upload the Bid in time i.e. on or before the Bid submission time. Bidder will be responsible for any delay due to other issues.
- 6.2 The Bidder has to digitally sign and upload the required Bid documents one by one as indicated in the Bid document.
- 6.3 Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- 6.4 Bidder should prepare and submit the EMD as per the instructions specified in the Bid document.
- 6.5 Bidders are requested to note that they should necessarily submit their price Bids in the format provided and no other format is acceptable. If the price Bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by the Bidder. Bidders are required to download the BOQ file, open it and complete the Blue colored (unprotected) cells with their respective financial quotes and other details (such as name of the Bidder etc). No other cells should be changed. Once the details have been completed, the Bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the Bidder, the Bid will be rejected.
- 6.6 The server time (which is displayed on the Bidders' dash board) will be considered as the standard time for referencing the deadlines for submission of the Bids by the Bidders, opening of Bids etc. The Bidders should follow this time during Bid submission.
- 6.7 All the documents being submitted by the Bidders would be encrypted to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of Bid opening. The confidentiality of the Bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is

Tender No: 242513001881 – GI GRATINGS UNDER ANNUAL RATE CONTRACT

done. Any Bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/Bid openers public keys.

- 6.8 The uploaded Bid documents become readable only after the tender opening by the authorized Bid openers
- 6.9 Upon the successful and timely submission of Bid (i.e., after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful Bid submission message & Bid summary will be displayed with the Bid no. and the date & time of submission of the Bid with all other relevant details.
- 6.10 The Bid summary has to be printed and kept as an acknowledgement of the submission of the Bid.
- 6.11 In all cases, Bidders should use their own ID and Password along with Digital Signature certificate at the time of submission of their Bid.
- 6.12 During the entire e-tender process, the Bidders will remain completely anonymous to one another and also to everybody else.
- 6.13 The e-tender floor shall remain open from the pre-announced date & time till the specified due date & time.
- 6.14 The electronic Bid submitted during the e-tender process shall be legally binding on the Bidder. Any Bid will be considered as valid only if it is submitted in the prescribed format given in the Bid document.
- 6.15 It is mandatory that all the Bids are submitted with digital signature certificate otherwise the same will not be accepted by the system.
- 6.16 TNPL reserves the right to cancel or reject or accept or withdraw or extend the due date for submission of Bid as the case may be without assigning any reason thereof.
- 6.17 The NIC server time shall be treated as final and binding. Bids recorded in the server before the Bid closing time will only be treated as valid Bid. Bidders are, therefore, advised to submit their Bids well before the closing time of e-tender. If any Bid reaches the server after the Bid closing time as per server time, the same will not be recorded and no complaint in this regard shall be entertained. TNPL is not responsible for any sort of delay or the difficulties faced during the submission of Bids online by the Bidders due to local issues.
- 6.18 Bidders are advised to exercise caution in submitting their Bids in e-tender and e-Reverse Auction, as the case may be, to avoid any mistake. Bids once submitted can't be recalled.
- 6.19 Any order resulting from this Bidding process shall be governed by the terms and conditions mentioned in the Bid Documents.
- 6.20 No deviation to the technical and commercial terms & conditions are acceptable.
- 6.21 Bidders are required to sign in each page of the Bid specification.

Tender No: 242513001881 – GI GRATINGS UNDER ANNUAL RATE CONTRACT

6.22 TNPL may, at its discretion, extend the deadline for the submission of bids by amending the bidding document, in which case all rights and obligations of TNPL and bidders subject to the previous deadline shall thereafter be subject to the deadline extended.

7.0 LATE BID:

The Electronic bidding system would not allow any late submission of bids after due date and time, as per server time.

8.0 MODIFICATION AND WITHDRAWAL OF BIDS:

8.1 Bidders may modify their bids online before the deadline for submission of bids.

8.2 In case a bidder intends to modify his bid online before the deadline, the bidder need not make any additional payment towards the cost of bid processing. For bid modification and consequential re-submission, the bidder is not required to withdraw his bid submitted earlier. Modification and consequential re-submission of bids is allowed any number of times. **The last modified bid submitted by the bidder within the bid submission time shall be considered as the bid.** For this purpose, modification/withdrawal by other means will not be accepted. The bidder may withdraw his bid by uploading his request before the deadline for submission of bids, however, if the bid is withdrawn, the re-submission of the bid is not allowed.

8.3 No bid may be modified after the deadline for submission of Bids.

9.0 ASSISTANCE TO BIDDERS:

9.1 Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person / email ID indicated in the Notice inviting tender.

9.2 Any queries relating to the process of online bid submission or queries in general may be directed to the 24x7 Central Public Procurement Portal Helpdesk.

It may be noted by the bidders that NIC is only a service provider for conducting the online bidding process against this tender and shall not be a party to any contract between TNPL and the successful bidder(s) subsequent to the bidding process.

10.0 SUBMISSION OF HARD COPIES OF DOCUMENTS, IF REQUIRED

The Bidders needs to submit all the documents through online submission. However, the required documents should be submitted in Hard copies after online submission, if demanded from TNPL.

11.0 E – TENDER AND E- REVERSE AUCTION

11.1 **Bidder has to quote on FOR Kagithapuram basis in INR per Number. In e-tender, price Bids received from Technically Qualified Bidders only will be opened, electronically. The opening price for E reverse auction shall be fixed by TNPL. Technically Qualified Bidders only will be allowed to participate in the E- Reverse auction process.**

11.2 After opening of the Price Bid, the Bidders who shall become eligible to participate in the Reverse Auction as per the conditions stated in this Document, known as the Qualified Bidders, will be intimated about their qualification through notification on the <https://tntenders.gov.in/nicgep/app> website within their secured login as well as a system generated email. It shall be the sole responsibility of the Bidder to regularly check the <https://tntenders.gov.in/nicgep/app> website and log in to see whether they have

Tender No: 242513001881 – GI GRATINGS UNDER ANNUAL RATE CONTRACT

qualified or not. TNPL will not be responsible for non-receipt of email by the Bidder and its consequences.

- 11.3 E-Bidding is the process of inviting final price offers from the Qualified Bidders through internet for the purpose of determination of the lowest Bidder (i.e the Bidder who submits the lowest price Bid in the Reverse Auction). During Reverse Auction process, Bidder can change its quoted price from their initial price by a bid decrement (Will be communicated at the time of Reverse Auction) to reduce its Unit price further. Such changes can be made any number of times within the e-Reverse Auction period.
- 11.4 The Qualified Bidder will remain anonymous to other Qualified Bidders participating in the electronic Bidding process. The Qualified Bidder will be able to see the prevailing lowest price Bid, but the name of the current L1 Bidder at any point of time will not be displayed. The Qualified Bidder shall have to put its price Bid below the displayed current L1 Bid by decrement as specified in above point, to become the L1 Bidder. The lowest price obtained after completion of the Reverse Auction Process, shall be the Closing Price and the bidder quoting the same will be considered as the L1 bidder.
- 11.5 **The electronic Bidding process for E-reverse** auction will have a scheduled start and close time which will be displayed on screen. A Qualified Bidder will be able to put its price Bid after the start of Bid time and till the close time of electronic Bidding. The current server time (IST) will also be displayed on the screen. In the event a Bid is received during the last 05 (five) minutes before the scheduled close time of electronic Bidding the close time of electronic Bidding will be automatically extended by 05 (five) minutes from the last received Bid time to give equal opportunity to all other Qualified Bidders. This process of auto extension will continue till there is a period of 05 (five) minutes during which no price Bids are received.
- 11.6 During the tender process for electronic Bidding the Bidder shall be required to sign their Bids with their respective digital signature certificate (DSC) which has been used to login. Any digital signature certificate other than the above shall not be acceptable for Bid submission by the system.
- 11.7 Bidders in their own interest are advised to get themselves acquainted with the electronic Reverse Auction process of (<https://tntenders.gov.in/nicgep/app>) by getting their Authorized Representative trained through demo electronic – Reverse Auction schedule at the link <https://demoetenders.tn.nic.in/nicgep/app>.
- 11.8 Ensure Login in NIC portal with correct Digital Signature Certificate (DSC) before the auction start time. Ensure system compatibility for hassle free login / participate in the bidding.
- 11.9 Please refresh the auction screen for every 20 minutes to avoid "SESSION OUT" error (or) you have to login again for participation.
- 11.10 In case of any issues during auction time, screenshot is mandatory to take appropriate action, if required.

Tender No: 242513001881 – GI GRATINGS UNDER ANNUAL RATE CONTRACT**12.0 ABOUT DIGITAL SIGNATURE CERTIFICATE:**

- 12.1 A Bidder shall be required to possess a valid Digital Signature Certificate (DSC) of signing type to be able to submit its Bid and to participate in the electronic Reverse Auction on <https://tntenders.gov.in/nicgep/app> website. For this purpose, Bidders shall be required to authorize its Authorized Signatory to procure a Class III DSC of signing type from any Certifying Authority or their authorized agencies in India.
- 12.2 The Bidder may note that only one user id will be mapped with a given DSC for the Authorized Representative. DSC once mapped with a particular user id of a Bidder will normally not be changed and therefore Bidders are advised to carefully select the DSC before forwarding the same to NIC for mapping.
- 12.3 The Digital Signature Certificate will be used to digitally sign the Bids that the Bidder will submit online.
- 12.4 It will be the sole responsibility of the Bidder and its respective Authorized Representative to maintain the secrecy of the password for the Digital Signature Certificate. The Bidder and its contact person shall be solely responsible for any misuse of the DSC and no complain / representation in this regard shall be entertained at any stage by TNPL

13.0 TERMS AND CONDITIONS FOR E-REVERSE AUCTION:

- 13.1 After completion of the online E-Reverse Auction, the lowest price shall be available for further processing.
- 13.2 If no Bid or single Bid is received in the Bidding system/website within the specified time duration of the online E-Reverse Auction then TNPL may scrap the online Reverse Auction process and may proceed with the lowest Price Bid received through e-tendering for further processing.
- 13.3 Only those Bidders whose offers are found to be technically and commercially Responsive, shall be eligible to participate in E-Reverse Auction process.
- 13.4 Online Reverse Auction shall be conducted by TNPL on a pre-specified date and time, while the Bidders shall be quoting from their own offices/place of their choice. Internet connectivity shall have to be ensured by Bidders themselves.
- 13.5 During the Reverse Auction, time extension of additional 15 minutes may be given by TNPL at its sole discretion, if no Bid is received by TNPL till that time.
- 13.6 To ward-off contingent situation, Bidders are requested to make all the necessary arrangements/alternatives whatever required so that they are able to circumvent such situation and still be able to participate in the Reverse Auction successfully. Failure of power or loss of connectivity at the premises of Bidders during the Reverse Auction cannot be the cause for not participating in the Reverse Auction. TNPL shall not be responsible for such eventualities.
- 13.7 Bidders are advised to get fully trained and clear all their doubts such as refreshing of Screen, tender value being Bid, Bidding rules etc.

Tender No: 242513001881 – GI GRATINGS UNDER ANNUAL RATE CONTRACT

- 13.8 Upon receipt of the system report after completion of the Online Reverse Auction Closing Price will be considered for further processing. TNPL's decision on award of contract shall be final and binding on all the Bidders.
- 13.9 TNPL reserves the right to cancel/reschedule/extend the Reverse Auction process/tender at any time, before ordering, without assigning any reason.
- 13.10 TNPL shall not have any liability to Bidders for any interruption or delay in access to the site irrespective of the cause. In such cases, the decision of TNPL shall be binding on the Bidders.
- 13.11 Other terms and conditions shall be as per TNPL's Bidding documents and other correspondences, if any, till date.
- 13.12 Bidders are required to submit their acceptance to the stipulated terms and conditions before participating in the Reverse Auction
- 13.13 For the Reverse Auction technically and commercially acceptable Bidders only shall be eligible to participate.
- 13.14 Bidders shall ensure online submission of their 'Bid Price' within the Bidding Period.
- 13.15 Rules for Reverse Auction like event date, time, Bid decrement, extension etc. shall be as per the business rules, enumerated above, for compliance.
- 13.16 If the Bidder or any of his representatives are found to be involved in Price manipulation/ cartel formation of any kind, directly or indirectly by communicating with other Bidders, action as per extant TNPL guidelines, shall be initiated by TNPL.
- 13.17 The Bidder shall not divulge either his Bids or any other exclusive details of TNPL to any other Bidder.
- 13.18 Period of validity of Prices received through Reverse Auction shall be same as that of the period of validity of Bids offered.
- 13.19 Bidders may note that, although extension time is 05 minutes, there is a time lag between the actual placing the Bid on the local computer of the Bidder and the refreshing of the data on to the server for the visibility to the TNPL. Considering the processing time for data exchange and the possible network congestion, Bidders must avoid the last minute hosting of the Price Bid.
- 13.20 Participating Bidder will agree to non-disclosure of trade information regarding the purchase, identity of TNPL, Bid process, Bid technology, Bid documentation and Bid details.
- 13.21 It is brought to the attention of the Bidders that the Bid event will lead to the closing price only.
- 13.22 Technical and other non-commercial queries (not impacting price) can only be routed to the TNPL contact personnel indicated in the Bidding documents.
- 13.23 Order finalization and post order activities would be transacted directly between Successful Bidder and TNPL.

Tender No: 242513001881 – GI GRATINGS UNDER ANNUAL RATE CONTRACT

- 13.24 Order shall be placed outside the e-portal & further processing of the order shall also be outside the system.
- 13.25 In case of any problem faced by the Bidder during Reverse Auction and for all Bidding process related queries, Bidders are advised to contact the persons indicated in the Bid document.
- 13.26 TNPL will not be responsible for any PC configuration/Java related issues, software/hardware related issues, telephone line glitches and breakdown/slow speed in internet connection of PC at Bidder's end.
- 13.27 Bidders may note that it may not be possible to extend any help, during Reverse Auction, over phone or in person in relation to rectification of PC/Internet/Java related issues and Bidder may lose the chance of participation in the Bidding.
- 13.28 For access to the Bidding site, the following URL is to be used:
<https://tntenders.gov.in/nicgep/app>.
- For user guidance please follow the manual which is there in the website.
- 13.29 No queries shall be entertained while e-Reverse Auction is in progress.
- 13.30 In case user ID is locked, you are requested to call helpdesk at
(<https://tntenders.gov.in/nicgep/app>)
- 13.31 The tenderers are requested to go through the General terms and Conditions of the Tender, Terms and Conditions for e-reverse Auction and Process Compliance Statement carefully and attach the signed Process Compliance Statement along with the Techno-Commercial Bid in NIC's e-procurement portal <https://tntenders.gov.in/nicgep/app>. All bids shall be prepared and submitted in accordance with the given instructions. The tenderer shall examine all instructions, forms, terms and conditions detailed in the specification and Annexure and submit the rates and other particulars called for in this specification, as per the instructions and formats enclosed herewith.
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Tender No: 242513001881 – GI GRATINGS UNDER ANNUAL RATE CONTRACT

ANNEXURE – II: QUALIFYING CRITERIA															
1.	GI GRATINGS offer should be in line with TNPL specifications.														
2.	<p><u>Submission of Tender Fee and Earnest Money Deposit (EMD):</u> TENDER FEE: In case, the tenderer has downloaded the tender document from websites, Tender Fee of Rs.590/- is to be remitted through RTGS/NEFT mode EMD: EMD of Rs 50,000/- (Rupees Fifty Thousand) should be submitted along with the Technical cum Commercial Bid through RTGS mode</p> <p>The remittance details of both Tender fee and EMD should also be furnished in the Technical cum Commercial Bid. Further remittance statement / UTR details should be uploaded in the online procurement portal : https://tntenders.gov.in/nicgep/app Bank details for RTGS payment:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Account Number</td> <td>1152223000000372</td> </tr> <tr> <td>Description</td> <td>CC Account</td> </tr> <tr> <td>Account Name</td> <td>TAMIL NADU NEWS PRINT AND PAPERS LTD</td> </tr> <tr> <td>Corporate Address</td> <td>KAGITHAPURAM, KARUR DISTRICT, TAMIL NADU-639136</td> </tr> <tr> <td>BANK NAME</td> <td>KARUR VYSYA BANK</td> </tr> <tr> <td>Branch address</td> <td>KARUR WEST (L.N.S), ERODE ROAD, LNS POST, KARUR, PIN Code 639002</td> </tr> <tr> <td>IFS Code</td> <td>KVBL0001152</td> </tr> </table> <p>Offers received without EMD are liable for rejection. TNPL will not entertain any request for adjusting the EMD from the tenderer's due/running bills or from the EMD/Security Deposit of any other tender participated by the tenderer.</p>	Account Number	1152223000000372	Description	CC Account	Account Name	TAMIL NADU NEWS PRINT AND PAPERS LTD	Corporate Address	KAGITHAPURAM, KARUR DISTRICT, TAMIL NADU-639136	BANK NAME	KARUR VYSYA BANK	Branch address	KARUR WEST (L.N.S), ERODE ROAD, LNS POST, KARUR, PIN Code 639002	IFS Code	KVBL0001152
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IFS Code	KVBL0001152														
3.	<p>1. Fabrication facility for mass production of GI gratings on their own, for that mass production supporting workshop should be available.</p> <p>Note - Workshop facility photos should be enclosed along with offer</p> <p>2. Welding facility like TIG, MIG & Plasma welding Should be available. Grating welding machine capacity with photo should be enclosed along with offer.</p> <p>3. The vendor should have supplied similar type of gratings to process industries at least 3000 No's in the last 2 years and supporting documents like Purchase Order Copies and photos should be submitted along with offer.</p> <p>4. Supporting documents for procurement of material for previously supplied gratings should be submitted along with offer.</p>														
4.	Submission of tender within the due date and time through Online portal, as per the server time.														
<p>NOTE: Tenderers who do not comply with the above conditions will not be qualified in the tender for further processing. The bidders are advised to upload the respective documents in the online portal https://tntenders.gov.in/nicgep/app</p>															

Tender No: 242513001881 – GI GRATINGS UNDER ANNUAL RATE CONTRACT

ANNEXURE – III: MATERIAL , QUANTITY, SPECIFICATION				
1A	QUANTITY: The quantity mentioned in the tender is tentative only.			
1B	SPECIFICATIONS: The tenderer should be in a position to supply the material strictly as per specifications and drawing given below:			
	Sl. No	Item Code	Specification	Qty (Nos)
	1	2702500 010	GI GRATINGS B-1.00 M X L-1.00 M, SLNO.1 OF DRG NO: M3761-REV10	900
2	2702500 090	GI GRATINGS 750X200 MM-SLNO.7 OF DRG NO: M3761-REV10	250	
Above TNPL Specification			AGREED / NOT AGREED	
Note: If any deviations in above specification, please indicate with Annexure, and upload the necessary documents along with technical bid.				

2. **VALIDITY:** The rate quoted during online auction should be kept valid for a minimum period of **90 days** from the date of Reverse Auction held / opening of Price Bid. During the validity period, bidder is not permitted to make any upward revision in the rate. During the validity period, no upward revision in price will be allowed except in case of increase in statutory levies. Rate Contract is valid for a period of ONE YEAR effective from the date of release of Blanket Purchase Agreement (BPA). A quantity mentioned against the tender is tentative only.
3. **PRICE BASIS :** Please quote your rate as F.O.R.TNPL Kagithapuram basis.
4. **TERMS OF PAYMENT:**
 - 100% payment will be made within 30 days from the date of receipt of material subject to acceptance by RTGS.
 - All the payment will be made only through RTGS mode. Supplier should provide RTGS details in their letter head with duly endorsed by the banker with cancelled cheque. If payment is being received already in RTGS mode, need not furnish the same again.
5. **TAXES:** Taxes etc if applicable should be mentioned clearly and separately with the percentage. GST will be paid to the vendors only, if the input tax invoices/debit notes reported in GSTR-1 and corresponding GSTR-3B is filed.
6. **DELAY OR NON DELIVERY:** Time is the essence of the contract and completion of delivery dates agreed to are binding on the seller. In the event the seller is not able to supply as per the delivery schedules given by TNPL, Purchaser will have a right either to cancel the order without prejudice to any other rights or to make purchase from an alternate source at the risk and cost of the seller.
7. **CANCELLATION:** In the event of unsatisfactory performance in executing the order as per the terms, the order is liable for cancellation. In the event of cancellation, the Security Deposit will be forfeited. TNPL reserves the right to exercise the Risk. Purchase Option given in the General Terms and conditions of the tender. Also the

Tender No: 242513001881 – GI GRATINGS UNDER ANNUAL RATE CONTRACT

TNPL reserves the right to cancel the order in full or part thereof without giving any reason by giving 15 days notice if the solution or part is not required due to any reason.

8. LIQUIDATED DAMAGES (LD) CLAUSE:

Time is the essence of this tender and compliance of delivery date agreed to is binding on the seller. In the event the seller is not able to execute the order within the time limit specified in the order, Purchaser will have a right either to cancel the order without prejudice to any other rights or to make purchase from an alternate source at the risk and cost of the seller and/or liquidated damages will be applicable @ 0.5% for every one

week delay subject to a maximum of 5% of the basic order value for belated delivery. Purchase order date and date of receipt of material at our site will be considered for LD calculation purpose.

9. **RISK PURCHASE:** In the event of PURCHASER terminating the contract in whole or in part, they may procure on such terms and in such manner as they deem appropriate, supplies similar to those so terminated and the SELLER shall be liable to the PURCHASER for any excess cost for similar supplies. However, in case of part termination of contract by the PURCHASER, the SELLER shall continue the performance of the contract to the extent it is not terminated under provisions of this clause.

10. **COVERING LAW AND JURISDICTION:** Notwithstanding anything contained herein, is hereby agreed that only the Courts at Chennai shall have exclusive jurisdiction for the adjudication of any disputes between the parties hereto, to the specific exclusion of all other courts.

All actions at law or suits arising out of or in connection with our order or the subject matter thereof and whether as to construe or otherwise to be instituted in a court of competent jurisdiction in which concerned office of TNPL placing the order exists.

11. **INFORMATION / DOCUMENTS:** Tenderer should provide true and correct information / documents wherever asked for in the tender. At any point of time, if the information / supporting documents provided by the tenderer is false / fabricated, tenderer's offer shall be disqualified automatically.

Contd..3.

Tender No: 242513001881 – GI GRATINGS UNDER ANNUAL RATE CONTRACT**12. FORCE MAJEURE:**

Force majeure shall mean and be limited to the following:

1. Any war or hostilities
2. Any civil commotion:
3. Any earthquake, flood, tempest, lightning or other natural physical disaster,
4. impossibility of the use of any Railway, Port, Airport shipping services or other
5. means of transport.
6. Any strike or lockout (only those exceeding 10 Continuous days in duration)
7. effecting the performance of the Seller's / Purchaser's obligation.

13. The tenderers are requested to go through the General Terms and Conditions of Tender, Terms and conditions for Reverse Auction and Process Compliance Statement. The tenderers shall upload one scanned signed copy of the same in token of acceptance, along with the duly filled **Technical cum commercial Bid**.

14. The **Technical cum Commercial Bid** will be scrutinized first and those who qualify in the **Technical cum Commercial Bids** satisfying all the tender conditions will only be considered for Price Bid stage.

Tender No: 242513001881 – GI GRATINGS UNDER ANNUAL RATE CONTRACT

ANNEXURE - V - TERMS AND CONDITIONS FOR E-REVERSE AUCTION (e-auction):**Contact Details:**

Mr. Shanmugakumar Deputy General Manager (Purchase)	Phone	+91 - 9489473950	Fax	04324 – 276 368
	e-mail	rameshdas.c@tnpl.co.in/ purchse.engg@tnpl.co.in		

Selection process of vendors:

- Bidders must submit the Process Compliance Statement duly signed, to TNPL along with Technical-cum-Commercial bid through Online portal : <https://tntenders.gov.in/nicgep/app>
- E – reverse auction will be conducted on the specified date and time intimated separately through e-mail
- On the event date, Vendors shall submit bids from their computers through Internet on <https://tntenders.gov.in/nicgep/app>. As and when other bidders place the bids, they would have the opportunity to revise their bid downwards if they wish to do so.
- The detailed procedure for reverse auction shall be as per the clause no.13 of Annexure – I: E-Tendering Terms And Conditions

All other terms and conditions are as per TNPL tender.

Bidding Price Format: Bidders should quote the **Rate on per NO basis in INR.**

In the Online price bid (BOQ), all bidders to quote the Rate in INR and E-reverse auction is conducted in INR.

Opening Price:

- Opening price is defined as the Lowest evaluated price in price bid (BOQ).
- Bidders can bid lower than the Opening Price.

Currency: All the Bidders must quote in the currency as informed by TNPL.

Bid Decrement:

Bid Decrement is the minimum fixed amount by which the next bid value can be decreased.

Bidding Time & date: Will be communicated by through mail.

EVENT INFORMATION**Extension Rule:**

- There would be system generated Auto Extensions of 5 minutes each, if there is a bid placed by any participating supplier(s) in the last 5 minutes before the scheduled close time of electronic Bidding
- Extension of 5 minutes would happen for any number of times, if bid(s) is/are placed in the last 5 minutes.
- Extension will cease to occur, if no bid(s) are placed in the last 5 minutes.

Illustration:

- For closing time at 15:00 hours: If a bid is placed between 14:55 Hours to 15.00 hours (say 14.57), the bidding would be extended till 15.05 hours.
- If no bids are placed between 14:55 hours to 15.00 hours, the bidding will conclude at 15.00 hours.

Validity:

The bidders should keep their bids valid for a period of 90 days from the date of opening of the Techno-Commercial bid. No bidder is permitted to withdraw his quoted rate within the validity period. In case of withdrawal of offer, the EMD will be forfeited and TNPL may claim additional expenses, if any incurred, from the bidder due to withdrawal of offer by him.

Tender No: 242513001881 – GI GRATINGS UNDER ANNUAL RATE CONTRACT**ANNEXURE VI - PROCESS COMPLIANCE STATEMENT****Name of the Organization:**

The following terms and conditions are deemed as accepted by us for participation in the above bid event.

We have accepted the auction rules on participation at the bid event. The award decision by TNPL would be final and binding on us.

1. We will not divulge either our bids or those of other Vendors to any other external party.
2. We agree to non-disclosure of trade information regarding the purchase, identity of TNPL, bid process, bid technology, bid documentation and bid details.
3. Inability to bid due to telephone line glitch, Internet response issues, software or hardware hangs will not be the responsibility of TNPL.
4. Based on the competitive quotes received, TNPL's decision will be final and binding on us.
5. Our participation in a bid event is by invitation from TNPL.
6. TNPL is not obliged to place the contract if the expected price of the lots or event is not met.
7. TNPL will be at liberty to cancel the bid event and initiate a fresh one, if necessary.
8. Bids once made cannot be withdrawn or modified under any circumstances.
9. TNPL can decide to extend, reschedule or cancel the auction.
10. Bids cannot be increased. Subsequent bids from the same supplier need to be lower by at least the minimum bid decrement from the lowest bid.
11. We shall indemnify and hold TNPL, its and their successors and assigns, officers, employees and agents harmless from any direct or indirect loss or damage and or claims for personal injury or property damage caused by any contractual problems or by our negligent or fraudulent act, omission or willful misconduct or breach of any term of this Agreement.
12. TNPL or its employees or other representatives will not be liable for damages arising out of or in connection with the use of this site. This is a comprehensive limitation of liability that applies to all damages of any kind, including (without limitation) compensatory, direct, indirect or consequential damages and claims of third parties.
13. **TNPL will not be liable and responsible in any manner whatsoever for failure to access & bid on the e-auction platform due to loss of internet connectivity, electricity failure, virus attack, problems with the PC, any other unforeseen circumstances etc before or during the auction event.**
14. **Validity:**
The bidders should keep their bids valid for a period of 90 days from the date of opening of the Techno-Commercial bid. No bidder is permitted to withdraw his quoted rate within the validity period. In case of withdrawal of offer, the EMD will be forfeited and TNPL may claim additional expenses, if any incurred, from the bidder due to withdrawal of offer by him.

We agree to have read, understand and agree to abide by this statement.

Organization	
Name	
Designation	
Signature & stamp /seal	
Date & Place	

Tender No: 242513001881 – GI GRATINGS UNDER ANNUAL RATE CONTRACT

Annexure – VII: TECHNICAL CUM COMMERCIAL BID			
01	Name and Address of Tenderer		
	Telephone No(s)		
	Fax No(s)		
	e-mail ID		
	Contact persons(authorised to participate in the e-auction)		
02	<p><u>Please indicate</u></p> <p>The name & address on whom Purchase Order is to be released for supply and & erection.</p>		
03	<p>TENDER FEE: Remit the Tender fee amount of Rs 590/- (including @ GST @ 18%) by way of RTGS.</p> <p>The UTR / RTGS transaction statement should be uploaded as pdf in the online portal : https://tntenders.gov.in/nicgep/app</p>	UTR No.	
		UTR No.	
		Date	
		Amount	Rs 590/-
		Bank	
04	<p><u>Earnest Money Deposit(EMD):</u> Whether the tenderer has sent EMD amount of Rs 50,000/-.</p> <p>(Offers received without EMD are liable for rejection). The UTR / RTGS transaction statement should be uploaded as pdf in the online portal : https://tntenders.gov.in/nicgep/app</p>	Yes / No	
		UTR No.	
		Date	
		Amount	Rs 50,000/-
		Bank	
05	Material offered should confirm to TNPL specifications & Scope of Work.	Yes / No	
06	<p>PRICE BASIS: Please quote your rate as per FOR Kagithapuram basis</p>	AGREED / NOT AGREED	
07	<p><u>DELIVERY :</u> Please mention the delivery schedule clearly</p>		

Tender No: 242513001881 – GI GRATINGS UNDER ANNUAL RATE CONTRACT

<u>BIDDER QUALIFICATIONS:</u>		
08	<p>1. Fabrication facility for mass production of GI gratings on their own, for that mass production supporting workshop should be available.</p> <p>Note - Workshop facility photos should be enclosed along with offer</p> <p>2 Welding facility like TIG, MIG & Plasma welding Should be available. Grating welding machine capacity with photo should be enclosed along with offer.</p> <p>3 The vendor should have supplied similar type of gratings to process industries at least 3000 No's in the last 2 years and supporting documents like Purchase Order Copies and photos should be submitted along with offer.</p> <p>4 Supporting documents for procurement of material for previously supplied gratings should be submitted along with offer.</p>	AGREED / NOT AGREED
09	<p>04.TERMS OF PAYMENT: 100% payment will be made within 30 days from the date of receipt of material subject to acceptance by RTGS.</p> <p>All the payment will be made only through RTGS mode. Supplier should provide RTGS details in their letter head with duly endorsed by the banker along with cancelled cheque. If payment is being received already in RTGS mode, need not furnish the same again.</p>	AGREED / NOT AGREED
10	<p>TAXES: GST percentage should be mentioned clearly</p>	
	<p>11.VALIDITY OF OFFER AND RATE: Whether agreeable to keep the validity for a minimum period 90 days from the date of Reverse Auction held / opening of Price Bid.</p> <p>Whether agreeable to keep the validity till Execution of the order.</p> <p>During the order validity, no price increase will be entertained except in the case of statutory levies like GST etc., applicable.</p>	AGREED / NOT AGREED AGREED / NOT AGREED AGREED / NOT AGREED

Tender No: 242513001881 – GI GRATINGS UNDER ANNUAL RATE CONTRACT

08.MSME DETAILS: Whether your company is covered under MSME clause or not? If YES, provide supporting documents.	YES/NO
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NOTE: IF PARTY IS NOT AGREEING FOR THE CONDITIONS MENTIONED IN S.NO'S 1 & 2 OF ABOVE TERMS WILL NOT BE CONSIDERED.

1. I/We hereby declare that I/We read and understood all the terms and conditions of this tender.
2. I/We hereby declare that the particulars furnished above are true and correct to the best of my/our knowledge and agreed to all the terms and conditions of this tender.
3. I/We enclose herewith UTR No: _____ dt _____ for **Rs 50,000/-** towards EMD as per tender conditions.

Date:
Seal

Signature with

Address:

NOTE:

- 1. The due date for submission of completed tender document through online portal is 25.07.2024 before 03.00 PM.**
- 2. No late tender will be entertained. TNPL will not be responsible for any delay in submission of online bid on due date and in time.**

The signed colour scanned copy of techno-commercial document to be uploaded in the online procurement portal <https://tntenders.gov.in/nicgep/app>

Tender No: 242513001881 – GI GRATINGS UNDER ANNUAL RATE CONTRACT

TENDER NO: 242513001881**ANNEXURE – V - PRICE BID SCHEDULE**

To

M/s. Tamil Nadu Newsprint and Papers Limited
Kagithapuram – 639 136, Karur District**Sub: Procurement of GI Gratings under Annual Rate Contract basis (2024-2025)-
Reg**

I/We hereby request to quote online as per the BOQ and upload the same with digital signature:

The price to be quoted for FOR Kagithapuram basis in the BOQ uploaded in the online portal.

S.No	Description	Bidder Quoted Currency	Rate per NO
1	2702500010 GI GRATINGS B-1.00 M X L-1.00 M, SLNO.1 OF DRG NO: M3761-REV10	INR	Rate to be quoted only in E-portal.
2	2702500090 GI GRATINGS 750X200 MM – SLNO.7 OF DRG NO: M3761-REV10	INR	Rate to be quoted only in E-portal.

Note:

The price Bid has been given as a BOQ format with the tender document. The BOQ (Protected Excel sheet) is to be downloaded and to be filled by the Bidder. Bidders are required to download the BOQ file, open it and fill the Blue colored (unprotected) cells with their respective financial quotes and other details (such as name of the Bidder etc). No other cells should be changed. Once the details have been completed, the Bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the Bidder, the Bid will be rejected.

All other terms and conditions are as per the above Tender.

I / We have read and understood all the terms and conditions of above tender and agree to abide by all of them.**The price bid to be offered in the online excel format (BOQ) provided in the E-procurement portal and uploaded the same in the online portal with Digital signature.**

Place:

(Signature with seal)

Date:

Address: