



# ANNEXURE V REPORT ON CORPORATE GOVERNANCE

As required by clause 49 of the Listing Agreement with the Stock Exchanges, a report on Corporate Governance in accordance with the SEBI prescribed format is given below:

#### A. MANDATORY REQUIREMENTS

#### 1. Company's Philosophy

TNPL's philosophy on Corporate Governance endeavours to achieve highest levels of transparency, integrity and equity, in all its operations and in its dealings with all its stakeholders, including shareholders, employees, the Government and lenders.

#### 2. Board of Directors

#### a. Composition and Category of Directors

The Composition of Board of Directors is in conformity with the Corporate Governance code.

The Board comprises ten directors, a Part-time Chairman (Non-Executive Director, nominated by Government of Tamil Nadu), Managing Director (nominated by Government of Tamil Nadu), one Executive Director, two non-executive Directors nominated by the Government of Tamil Nadu and five independent, non-executive Directors as on 31.03.2010. 80% are Non-executive directors and 50% are Independent directors.

#### **Board's definition of Independent director**

Independent director shall mean Non-executive director of the company who:

- a) Apart from receiving the Director's remuneration, does not have any material or pecuniary relationships or transactions with the company, its promoters, its senior management or its holding company, its subsidiaries and associated companies.
- b) Is not related to promoters, Chairman, Managing Director, Whole-time director, Secretary, CEO or CFO and of any person in the management at one level below the board.
- c) Has not been an executive of the company in the immediately preceding three financial years.
- d) Is not a partner or an executive of the statutory audit firm or the internal audit firm that is associated with the company and has not been a partner or an executive of any such firm for the last three years. This will also apply to legal firm(s) and consulting firm(s) that have a material association with the entity.
- e) Is not a supplier, service provider or customer of the company. This should include lessor-lessee type relationships also and
- f) Is not a substantial shareholder of the Company i.e. owning two per cent or more of the block of voting shares.

Based on the above test of independence, Tvl. V.R.Mehta, R.R.Bhandari, V.Narayanan, N.Kumaravelu and D.Krishnan are categorized as independent directors.

The Independent Directors on the Board are experienced, competent and highly respected persons from their respective fields. They take active part in the Board and Committee meetings. None of the Directors on the Board is a Member on more than 10 Committees. Necessary disclosures have been made by the Directors in this regard.

#### **Board's functioning and Procedure**

The Board plays a pivotal role in ensuring good governance. The Board's role, functions, responsibility and accountability are clearly defined. In addition to its primary role of setting corporate goals and monitoring corporate performance, it directs and guides the activities of the Management towards the set goals and sets accountability with a view to ensure that the corporate philosophy and mission viz. to create long term sustainable growth that translates itself into progress, prosperity and the fulfillment of stakeholders' aspirations is accomplished. It also sets standards of corporate behaviour and ensures ethical behaviour at all times and strict compliance with laws and regulations.

**TNPL** 

b. Attendance of each Director at the Board of Directors' Meetings held during 2009-2010 and the last AGM is as follows:

	Board of Directors' Me	Last AGM	
Director	r No. of Meetings Held Attended		(held on 9.9.09) Attended
EXECUTIVE DIRECTORS			
Tvl.			
Md.Nasimuddin IAS Managing Director	8	8	Attended
A Velliangiri Deputy Managing Director	8	8	Attended
NON-EXECUTIVE DIRECTORS FROM GOTN			
M F Farooqui IAS (Part-time Chairman) (ceased w.e.f. 7.12.09)	4	4	Attended
Rajeev Ranjan IAS (Part-time Chairman appointed w.e.f. 7.12.09)	4	4	_
Atulya Misra IAS (ceased w.e.f. 26.6.09)	1	1	_
Dayanand Kataria IAS (appointed w.e.f. 26.6.09)	7	7	Attended
Tmt.Anita Praveen IAS (ceased w.e.f. 10.6.09)	1	1	-
R Thiagarajan IAS (appointed w.e.f. 26.6.09)	7	3	Not attended
INDEPENDENT NON-EXECUTIVE DIRECTORS			
V R Mehta	8	7	Attended
V Narayanan	8	8	Attended
R R Bhandari	8	7	Attended
N Kumaravelu	8	7	Attended
D Krishnan	8	8	Attended

# c) Number of other Company Boards or Board Committees in which each of the Directors of the Company is a Member or Chairperson:

Name of Director		hips held ompanies	Committee Memberships Held in other Companies	
	As Director	As Chairman	As Member	As Chairman
EXECUTIVE DIRECTORS				
Tvl.				
Md.Nasimuddin IAS	1	-	-	-
A Velliangiri -	-	-	-	-
NON-EXECUTIVE DIRECTORS FROM GOTN				
Rajeev Ranjan IAS	6	7	-	-
R Thiagarajan IAS	11	-	4	-
Vikram Kapur IAS	-	2	2	-

40



Name of Director	Directorships held in other Companies		Committee Memberships Held in other Companies	
	As Director As Chairman		As Member	As Chairman
INDEPENDENT NON-EXECUTIVE DIRECTORS				
V R Mehta	2	-	1	-
V Narayanan	7	1	4	1
R R Bhandari	-	-	-	-
N Kumaravelu	2	-	-	-
D Krishnan	-	-	-	-

#### d. Number of Board Meetings held and the dates on which held:

Eight Board Meetings were held during the year 2009-2010 as against the minimum requirement of four meetings. The dates on which the meetings were held are given below:

27.5.09, 21.7.09, 9.9.09, 31.10.09, 22.12.09, 27.1.10, 25.2.10, 30.3.10

#### e. Information placed before the Board of Directors

The Board has complete access to all the information of the company. The following information is regularly provided to the Board:

- 1. Minutes of the meetings of the Board, the Audit Committee and Investors' Grievances Committee
- 2. Quarterly, half yearly and annual financial results of the company and its business segments
- 3. Annual operating plans and budgets and any updates thereon
- 4. Capital budgets and any updates thereof
- 5. Cost Audit report/Secretarial audit report
- 6. Appointment of statutory auditor, secretarial auditor, cost auditor and internal auditor
- 7. Materially important show cause, demand, prosecution and penalty notices
- 8. Legal compliance report and certificate
- 9. Review of foreign exchange exposures and exchange rate movement, if material
- 10. Fatal or serious accidents, dangerous occurrences, any material effluent or pollution problems, if any
- 11. Any material default in financial obligations to and by the company or substantial non-recoveries against sale, if any
- 12. Any issue, which involves possible public or product liability claims of substantial nature, including any judgement or order which may have passed strictures on the conduct of the company or taken an adverse view regarding another enterprise that can have negative implications on the company, if any
- 13. Significant labour problems and their proposed solutions. Any significant development in human resources/ industrial relations front like signing of wage agreement, implementation of voluntary retirement scheme etc.
- 14. Non-compliance of any regulatory, statutory nature or listing requirements and shareholders' service such as non-payment of dividend, delay in share transfer etc.
- 15. Issues relating to shareholders such as ratification of transfers, demat status, pending grievances, issue of duplicate share certificates etc.
- 16. Contracts in which Director(s) are deemed to be interested
- 17. Details of investment of surplus funds available with the company
- 18. General disclosure of interest

#### f. Board material distributed in advance

Agenda papers are circulated to the directors, in advance, in the defined agenda format. All material information is incorporated in the agenda papers for facilitating meaningful, informed and focused discussions at the meeting.

Where it is not practicable to attach any document to the agenda, the same are placed on the table at the meeting with specific reference to this effect in the agenda.

With the permission of Chairman, additional or supplementary item(s) on the agenda are permitted. Sensitive subject matters may be discussed at the meeting without written material being circulated in advance for the meeting.

#### g. Recording minutes of proceedings at Board Meeting

The Company Secretary records the minutes of the proceedings of each Board and Committee meeting. The minutes of the proceedings of a meeting are entered in the minutes book within thirty days from the conclusion of the meeting and signed by the Chairman of the Board or Audit Committee Meeting.

#### h. Post-Meeting Follow-up Mechanism

The guidelines for Board and Committee meetings facilitate an effective post-meeting follow-up, review and reporting process for the decisions taken in the Board and the Committee meetings. The current status of follow up action on the decisions taken is reported to the Board and the Committees thereof in every meeting.

#### i. Compliance

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The Company Secretary is responsible for and is required to ensure adherence to all the applicable laws and regulations including the Companies Act, 1956 read with the rules issued thereunder and to the extent feasible, the Secretarial Standards recommended by the Institute of Company Secretaries of India, New Delhi.

All the items on the Agenda are accompanied by notes giving comprehensive information on the related subject and in certain matters such as financial/business plans, financial results, detailed presentations are made. The agenda and the relevant notes are sent in advance separately to each Director to enable the Board to take informed decisions.

Particulars of Directors being appointed at the Annual General Meeting and Directors retiring by rotation and seeking reappointment have been given in the Notice convening the 30<sup>th</sup> Annual General Meeting along with the Explanatory Statement.

#### 3. Audit Committee

#### a. Terms of reference

The terms of reference of this Committee are wide enough to cover the matters specified for Audit Committee under Clause 49 of the Listing Agreements as well as in Sec.292(A) of Companies Act and are as follows:

- 1. Oversight of the company's financial reporting process and the disclosure of its financial information to ensure that the financial statement is correct, sufficient and credible
- 2. Recommending to the Board the appointment, reappointment and if required, the replacement or removal of the statutory auditors and fixation of audit fees.
- 3. Approval of payment to statutory auditors for any other services rendered by the statutory auditors.
- 4. Reviewing with the management, the annual financial statements before submission to the Board for approval, with particular reference to :
  - a. Matters required to be included in the Director's Responsibility Statement to be included in the Board's report in terms of clause (2AA) of section 217 of the Companies Act, 1956
  - b. Changes, if any, in accounting policies and practices and reasons for the same
  - c. Major accounting entries involving estimates based on the exercise of judgment by management
  - d. Significant adjustments made in the financial statements arising out of audit findings
  - e. Companies with listing and other legal requirements relating to financial statements
  - f. Disclosure of any related party transactions
  - g. Qualifications in the draft audit report
- 5. Reviewing, with the management, the quarterly financial statements before submission to the board for approval
- 6. Reviewing, with the management, performance of statutory and internal auditors, adequacy of the internal control systems.





- Reviewing the adequacy of internal audit functions, including the structure of the internal audit department, staffing and seniority of the official heading the department, reporting structure coverage and frequency of internal audit
- 8. Discussions with internal auditors any significant finding and follow-up thereon
- 9. Reviewing the findings of any internal investigations by the internal auditors into matter where there is suspected fraud or irregularity or a failure of internal control systems of a material nature and reporting the matter to the Board
- 10. Discussions with statutory auditors before the audit commences, nature and scope of audit as well as have postaudit discussion to ascertain any area of concern
- 11. To look into the reasons for substantial default in the payment to depositors, debentureholders, shareholders (in case of non-payment of declared dividend) and creditors
- 12. Reviewing the company's financial and risk management policies
- 13. The audit committee should have discussions with the auditors periodically about the internal control systems, the scope of audit including the observations of the auditors and review the half yearly and annual financial statements before submission to the board and also ensure compliance of internal control systems.
- 14. The Audit Committee shall have authority to investigate into any matter in relation to the items specified in this section or referred to it by the Board and for this purpose, shall have full access to information contained in the records of the company and external professional advice, if necessary.
- 15. To review internal audit programme, to ensure co-ordination between the internal and statutory auditors, to ensure the internal audit function is adequately resourced and has appropriate standing within the company and to request internal audit to undertake specific audit projects, having informed management of their intentions.
- 16. Review of Cost Audit Report
- 17. Reviewing any other areas which may be specified as role of the audit committee under amendments, if any, from time to time, to the Listing Agreement, Companies Act and other statutes.
- 18. Considering such other matters as may be required by the Board.

The Audit Committee mandatorily reviews the following information :

- 1. Management discussion and analysis of financial condition and results of operations;
- 2. Statement of significant related party transactions (as defined by the audit committee), submitted by management;
- 3. Management letters / letters of internal control weaknesses issued by the statutory auditors;
- 4. Internal audit reports relating to internal control weaknesses; and
- 5. The appointment, removal and terms of remuneration of the Chief Internal Auditor shall be subject to review by the Audit Committee

The recommendations of the Audit Committee on any matter relating to financial management, including the audit report, shall be binding on the Board.

#### b. Composition, name of members and Chairperson

In TNPL, the Audit Committee was established even before the introduction of the Corporate Governance code. Currently, the following five non-executive Directors are the members in the Audit Committee:

Thiru V Narayanan, Chairman of the Committee

Thiru V R Mehta, Member

Thiru R R Bhandari, Member

Thiru N Kumaravelu, Member

Thiru D Krishnan, Member

The MD, Dy.Managing Director, Senior Management Executives, Statutory Auditors, External Internal Auditors and Cost Auditors are invited to the Audit Committee meetings.

с.	Meetings	and attendance	during the year
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Director	No. of Meetings Held	Attended
Tvl.		
V Narayanan	7	7
V R Mehta	7	6
R R Bhandari	7	6
N Kumaravelu	7	6
D Krishnan	7	7

The Audit Committee met 7 times during 2009-10 as against the minimum requirement of 4 meetings. The dates on which the meetings were held are given below:

27.5.09, 21.7.09, 9.9.09, 31.10.09, 21.12.09, 27.1.10, 30.3.10

#### 4. Remuneration Committee

#### a. Remuneration Policy

Thiru Md.Nasimuddin IAS, was appointed as Managing Director by the Government on 21.2.08. He is being paid remuneration in accordance with the Govt. Rules as applicable to his cadre.

Thiru A Velliangiri, as Dy. Managing Director is drawing remuneration as per the Contractual Appointment order dt.19.12.07, details of which were circulated to all the shareholders vide Notice dt. 26.12.07 under Sec.302 of the Companies Act, 1956. Subsequently, Thiru A Velliangiri's appointment was approved by the shareholders in the AGM held on 29.8.2008.

No remuneration except sitting fees for attending the Board/Committee Meetings is paid to other Directors. As such, there has been no need to constitute a Remuneration Committee.

#### b. Details of remuneration for the year ended 31.3.2010 Executive Directors

<b>Executive Directors</b>	(Rs. in lakh)				
Name & Position	Pay & Allowances	Reimbursement of medical expenses	Perquisites	Total	<b>Retirement Benefits</b>
Tvl.					
Md.Nasimuddin IAS Managing Director	11.21	0.30	1.08	12.59	As per Govt. rules applicable to his cadre
A Velliangiri Dy. Managing Director	22.34	1.28	3.98	27.60	Gratuity and Superannuation as per rules of the company included in the perquisites

#### **Non-Executive Directors**

Remuneration by way of sitting fees for attending Board/ Board Committee Meetings are paid only to non-executive Directors. Sitting fees paid to non-executive Directors during the financial year are given below:

• ·		-		
Name of the Director	Sitting Fees paid (Rs.)			
	Board	Audit	<b>Investors'</b> Grievances	
Tvl.				
M F Farooqui IAS	40000*		-	
Rajeev Ranjan IAS	40000*		-	
Tmt.Anita Praveen IAS	10000*		-	
Atulya Misra IAS	10000*		-	
Dayanand Kataria IAS	70000*		-	
R Thiagarajan IAS	30000*			
V R Mehta	70000	60000		
V Narayanan	80000	70000		
R R Bhandari	70000	60000	10000	
N Kumaravelu	70000	60000	10000	
D Krishnan	80000	70000	10000	
Total	570000	320000	30000	

\* remitted to Govt. of Tamil Nadu





Independent Directors were paid sitting fees of Rs.10000/- per meeting of the Board/Committee of the Board.

The company has also taken Director's and Officer's (D&O) liability insurance to protect its directors' personal liability for financial losses that may arise out of their unintentional wrongful acts.

#### **Shareholdings of Directors**

None of the Directors except Thiru Rajeev Ranjan IAS, Chairman of the company is holding any shares in the company. Thiru Rajeev Ranjan IAS is holding 200 shares in TNPL.

#### 5. Shareholders' Committee

#### a. Shareholders'/Investors' Grievances Committee

Shareholders' complaints/grievances are redressed by the Registrar and Transfer Agent, namely M/s.Cameo Corporate Services Limited. The Board also constituted the Shareholders'/Investors' Grievances Committee in August 2001. The following three non-executive directors are the members in the Shareholders'/ Investors' Grievances Committee as on 31.3.2010

- 1. Thiru R R Bhandari Chairman of the Committee
- 2. Thiru N Kumaravelu Member
- 3. Thiru D Krishnan Member

The Shareholders'/Investors' Grievances Committee met on 30<sup>th</sup> March 2010 and reviewed the grievances/complaints received and the action taken on the grievances/complaints.

#### **Terms of reference :**

The functioning and broad terms of reference of the Investors' Grievances Committee as adopted by the Board are as under:

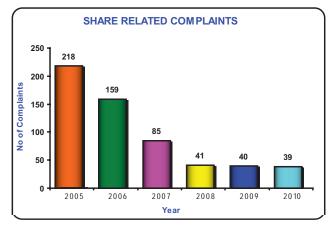
- a. To monitor work related to:
  - transfer and/or transmission of equity shares of the company
  - · dematerialisation/rematerialisation of the shares of the company
  - sub-division, consolidation and/or replacement of any share certificate(s) of the company
- b. Approval of issue of duplicate share certificates against the original share certificates
- c. To look into the redressing of shareholders and investors complaints like Transfer of shares, non-receipt of balance sheet, non-receipt of declared dividend, review of dematerialisation, rematerialisation, shareholding pattern, distribution schedules etc.
- d. To do all other acts or deeds as may be necessary or incidental thereto
- e. The Committee also reviews the performance of the company's RTA and their system of dealing with and responding to correspondence from all categories of shareholders. The manner and timeliness of dealing with complaint letters received from Stock Exchanges/SEBI/Ministry of Corporate Affairs etc. and the responses thereto are reviewed by this Committee.

The main object of the Committee is to strengthen investor relations.

The Company Secretary, being the Compliance Officer, is entrusted with the responsibility, to specifically, look into the redressal of the shareholders and investors complaints and report the same to the Investors' Grievances Committee.

Correspondence in the nature of complaints from	Q1	Q2	Q3	Q4	Total
Securities and Exchange Board of India	2	_	2	1	5
Stock Exchanges	-	2	_	1	3
Shareholders	9	7	10	5	31
Total	11	9	12	7	39

#### Complaints Status: 1.4.2009 to 31.3.2010



#### Given below is the trend of share related complaints during last six years:

All the complaints received from the shareholders during the year were duly resolved. There are no complaints remaining unresolved as at the beginning and at the end of the year.

#### b. Share Transfer Committee

To expedite the process of share transfers, the Board has delegated the powers of share transfers to a Committee comprising of CMD/MD, DMD and Deputy General Manager (Finance). The Share Transfer Committee attends to the share transfer formalities twice a month. The business transacted at the Share Transfer committee meetings is placed before the Board regularly.

All valid share transfers during the year ended 31.3.10 have been acted upon. No share transfer was pending as on 31.3.10.

#### 6. General Body Meetings

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#### Last three Annual General Meetings were held as below:

Year	Location	Date	Time	Special Resolution passed in the AGM by shareholders
2006-07	Music Academy Chennai - 14	31.8.2007	10.25 AM	No
2007-08	-do-	29.8.2008	10.25 AM	Yes
2008-09	-do-	9.9.2009	10.25 AM	No

#### **Postal Ballot**

No special resolution was put through postal ballot last year nor is any proposed for this year.

#### **Circular Resolution**

Recourse to circular resolution is made in exceptional and emergent cases that are recorded at the succeeding Board/ Committee Meetings. During the year, four circular resolutions were passed which were recorded at the subsequent Board meetings.

#### Secretarial Compliance Report

- a. As a measure of good corporate governance practice, though not legally required, a Secretarial Audit on the compliance of corporate laws and SEBI regulations was conducted by M/s. R Sridharan & Associates, Practicing Company Secretaries for the financial year ended 31<sup>st</sup> March 2010.
- b. Secretarial Audit Reports

As stipulated by SEBI, a qualified practicing Company Secretary carries out Secretarial Audit to reconcile the total admitted capital with National Securities Depository Limited and Central Depository Services (India) Limited and the total issued and listed capital. The Audit confirms that the total listed and paid up capital is in agreement with the aggregate of the total number of shares in dematerialized form (held by NSDL and CDSL) and total number of shares in physical form.







Quarterly Secretarial Audit Reports on reconciliation of the total admitted capital with NSDL/CDSL and the total issued and listed capital were furnished to the Stock Exchanges on the following dates:

For the quarter ended	Furnished on
30 <sup>th</sup> June 2009	10 <sup>th</sup> July 2009
30 <sup>th</sup> September 2009	8 <sup>th</sup> October 2009
31 <sup>st</sup> December 2009	8 <sup>th</sup> January 2010
31 <sup>st</sup> March 2010	9 <sup>th</sup> April 2010

#### **Secretarial Standards**

The Institute of Company Secretaries of India (ICSI) is one of the premier professional bodies in India. ICSI has issued Secretarial Standards on important aspects like Board meetings, General Meetings, payment of Dividend, Maintenance of Registers and Records, minutes of meetings and transmission of shares and debentures. Though these standards are recommendatory in nature, the company adheres to the standards voluntarily.

#### **Quarterly Compliance Report**

The Company has submitted for each of the 4 quarters during 2009-10 the Compliance Report on Corporate Governance to stock exchanges in the prescribed format within 15 days from the close of the quarter.

#### 7. Disclosures

- a. There are no significant Related Party Transactions during the year of material nature, with its promoters, the directors or the management or their subsidiaries or relatives etc. potentially conflicting with company's interest at large. Related Party transactions are disclosed in the notes to Accounts forming part of this Annual Report.
- b. As per Clause 49(V) of the Listing Agreement, the Chief Executive Officer i.e. Managing Director and the Chief Financial Officer i.e. Deputy Managing Director certified to the Board on their review of financial statements and cash flow statements for the financial year ended 31<sup>st</sup> March 2010 in the form prescribed by Clause 49 of the Listing Agreement which is annexed.
- c. There were no instances of non-compliance on any matter relating to the capital market during the last three years
- d. The company has complied with all Mandatory requirements of the Clause 49 of the Listing Agreement. As regards the non-Mandatory requirements, the extent of compliance has been stated in Part B of this report.
- e. Details of information on appointment of new/re-appointment of directors:

A brief resume, nature of expertise in specific functional areas, names of companies in which the person already holds directorship and membership of committees of the Board forms part of the Notice convening the 30th Annual General Meeting.

f. Presently, the company does not have whistle blower policy.

#### **Code of Conduct**

The Board of Directors has framed the Code of Conduct for Board Members and Senior Management. The code of conduct has been communicated to the Directors and the Members of the Senior Management. The code of conduct has also been posted on the Company's website **www.tnpl.co.in**. Affirmation of compliance of Code of Conduct for the financial year 2009-10 has been received from the Directors and Senior Management personnel of the company.

#### 8. Means of Communication

a.	Half-yearly report sent to each household of shareholders	:	No *
b.	Quarterly results : Newspapers published in	:	Economic Times Business Standard Business Line Dhinathanthi
	Website where displayed	:	www.tnpl.co.in
c.	Whether the website also displays official news releases and presentations to the media, analysts, institutional investors etc. ?	:	Yes



d. Audited financial results :

TNPL

(Newspapers published in)	:	Economic Times Business Standard Business Line Dhinathanthi
<ul> <li>Whether MD&amp;A (Management Discussion &amp; Analysis) is a part of Annual Report?</li> </ul>	:	Yes

\* As the results are published in newspapers having wide circulation and also displayed on the company's website, half yearly results are not sent separately to each shareholder.

The company also informs by way of intimation to the Stock Exchanges all price sensitive matters and such other matters which in its opinion are material and of relevance to the shareholders and subsequently issues a Press Release on the said matters.

All data required to be filed electronically as EDIFAR document pursuant to Clause 51 of the Listing Agreement with the Stock Exchanges such as quarterly financial results, shareholding pattern, are being regularly filed on the EDIFAR website, in addition to the filing of the same with the Stock Exchanges.

#### 9. Risk Management

The company has established risk assessment and minimization procedures, which are reviewed by the Audit Committee and the Board periodically. There is a structure in place to identify and mitigate various identifiable risks faced by the company from time to time. After assessment, controls are put in place with specific responsibility of the concerned officer of the company.

#### **10. SHAREHOLDERS' INFORMATION**

#### 1. 30<sup>th</sup> Annual General Meeting

Da	ay, Date and Time	Wednesday,	8 <sup>th</sup> Se	otember 2010 at 10.30 a.m.		
Ve	enue	The Music A	cadem	y, 168, T.T.K.Road, Chennai-600 014.		
	ncial Year Calendar ncial (2010-2011) (Tentative)	The Company follows the period of 1 <sup>st</sup> April to 31 <sup>st</sup> March, as the financia Year. For the Financial year 2010-11, Financial Results will be announced as per the following tentative schedule.				
2nd 3rd	a quarter ending June 30, 2010 d quarter ending September 30, 2010 d quarter ending December 31, 2010 n quarter ending March 31, 2011	Fourth week of July 2010 Fourth week of October 2010 Fourth week of January 2011 Second week of May 2011				
Book closure date : 31.08.2010 to 08.09.2010 (both days inclusive) on account of AGM and Dividend.					nt of AGM and	
Divi	dend payment date	: 09-09-2010	onwar	ds		
Listi	ng of Equity Shares on					
(a) .	Stock Exchanges at	:				
(1)	National Stock Exchange of India Limited Plot No.C/1, G Block Bandra-Kurla Complex Bandra (E) Mumbai 400 051		(2)	Mumbai Stock Exchange, Listing Department Phiroze Jeejeebhoy Towers 25th Floor Dalal Street Mumbai 400 001		
(b)	Depositories at	:				
1)	National Securities Depository Ltd. Trade World, 4th Floor 'A' Wing Kamala Mills Compound Senapati Bapat Marg Lower Parel, Mumbai - 400 013.		2)	Central Depository Services (India) Li 16-17th Floor, Phiroze Jeejeebhoy Tov Dalal Street, Mumbai - 400 001.		
•	Listing fee for the year 2010-2011 has	s been paid to	the at	oove Stock Exchanges.		
•	The annual custodial fees for the Financial Year 2010-11 has been paid to National Securities Depository Ltd. (NSDL) and Central Depository Services (India) Ltd. (CDSL)					



#### 6. Stock Code/Symbol

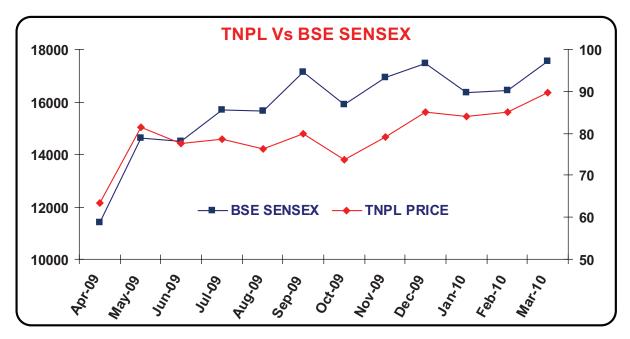
1.	BSE	"TNPL 531426"
2.	NSE	"TNPL EQ"
3.	International Securities Identification No.	INE 107A01015
4.	Corporate Identity Number (CIN)	
	allotted by The Ministry of Corporate Affairs	L22121TN1979PLC007799

#### 7. Market Price Data (In Rs.)

	Bombay Stock Exchange (BSE)			National Stock Exchange (NSE)		
	High Price	Low Price	Volume	High Price	Low Price	Volume
April 2009	73.00	56.55	129666	72.40	51.80	358947
May 2009	87.20	63.25	1189644	85.80	63.65	2404899
June 2009	94.00	76.10	1292368	94.45	75.25	2465285
July 2009	85.00	73.80	547135	94.00	73.85	1456714
August 2009	83.50	75.00	1439717	83.40	75.00	3495739
September 2009	81.60	74.60	1340365	81.90	74.60	4061243
October 2009	87.60	73.05	1926782	87.25	72.50	4045791
November 2009	83.55	71.00	692275	83.50	70.10	1335203
December 2009	86.00	73.95	1333825	85.00	77.05	3137010
January 2010	93.55	81.55	1909176	93.40	81.95	5691628
February 2010	86.70	77.05	355614	87.00	80.25	108410
March 2010	93.00	83.30	742094	93.00	83.10	1569018

8. Share price performance in comparison to broad based indices - BSE Sensex and NSE Nifty :

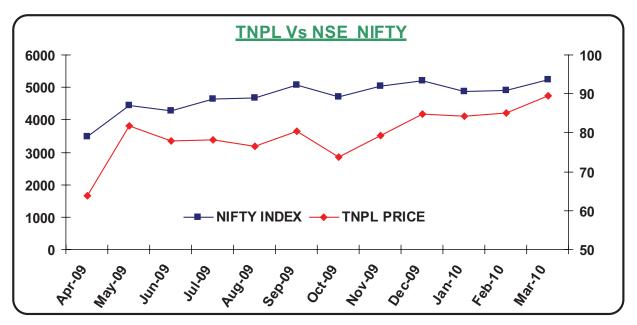
Year	BSE Sensex			NSE Nifty		
1-4-2009 to 31-3-2010	% change in TNPL Share Price	% change in Sensex	TNPL reactive to Sensex	% change in TNPL Share Price	% change in Nifty	TNPL reactive to Nifty
Financial Year 2009-2010	56.45%	80.54%	(-) 24.09%	57.80%	73.76%	(-) 15.96%



SENSEX and TNPL share prices are based on month end closing rates.

Annual Report 2009-2010 TNPL

9.



NIFTY and TNPL share prices are based on month end closing rates.

Registrar and Transfer Agent : Securities Exchange Board of India (SEBI) has mandated, vide Circular No. D&CC/

FITTC/CIR-15/2002 dated December 27, 2002 that all Share Registry work relating to both physical shares and shares held in electronic mode must be maintained at a single point, either in-house or by a SEBI registered Registrar and Transfer Agent.

The Company has already enlisted the services of M/s Cameo Corporate Services Ltd., Chennai to act as Registrar and Transfer Agents to handle all investor services relating to shares held in physical form as well as in electronic mode. Their address is given below :

M/s Cameo Corporate Services Ltd. V Floor, "Subramanian Building" No.1 Club House Road Chennai - 600 002 Tel.No.044-28460390 - 28460395 Fax No.044-28460129 E-mail ID : cameo@cameoindia.com

#### 10. Share Transfer System :

- (i) Share Transfers : The shares of the Company, being in the compulsory demat list, are transferable through the depository system. Shares in physical form are processed and the share certificates are generally returned within a period of 15 days from the date of receipt. All transfers received are processed and approved by the Share Transfer Committee which normally meets twice in a month. Shares under objection are returned within two weeks.
- (ii) Nomination facility for shareholding : As per the provisions of the amended Companies Act 1956, facility for making nomination is available for shareholders in respect of shares held by them. Nomination forms can be obtained from the share transfer agent.
- (iii) Payment of dividend through
  - Electronic Clearing Services : The Securities and Exchange Board of India (SEBI) has made it mandatory for all companies to use the bank account details furnished by the depositories for depositing dividends through Electronic Clearing Service (ECS) to the Investors wherever ECS





and Bank details are available. In the absence of ECS facility the Company is required to print the Bank account details if available on payment instruments for distribution of dividend etc. to the shareholders.

may kindly write to the Asst. Company Secretary at the Registered Office with a

- (iv) Unclaimed dividends
   The company is required to transfer dividends which have remained unpaid/unclaimed for a period of seven years to the Investor Education & Protection Fund established by the Government. The Company will accordingly be required to transfer in the year 2010 the dividend for the year ended March 31, 2003 which have remained unclaimed/ unpaid.
- (v) Details of dividend pending to the Unpaid/Unclaimed Dividend Account as on March 31, 2010 :

	a.	For the year 2002-2003	:	Rs. 5,82,584.75
	b.	For the year 2003-2004	:	Rs. 5,66,649.98
	с.	For the year 2004-2005	:	Rs 5,80,439.75
	d.	For the year 2005-2006 (Interim)	:	Rs. 5,50,658.99
	e.	For the year 2005-2006 (Final)	:	Rs. 3,87,130.50
	f.	For the year 2006-2007 (Interim)	:	Rs. 4,16,316.00
	g.	For the year 2006-2007 (Final)	:	Rs. 6,88,760.00
	h.	For the year 2007-2008 (Interim)	:	Rs. 5,08,556.00
	i.	For the year 2007-2008 (Final)	:	Rs. 6,42,804.99
	j.	For the year 2008-2009 (Final)	:	Rs. 9,40,342.50
egarding				

(vi) Correspondence regarding Change of Address etc.
: Shareholders are requested to ensure that any correspondence for change of address, change in Bank Mandates etc. should be signed by the first named shareholder. Shareholders who hold shares in dematerialized form should correspond with the Depository participant with whom they have opened Demat Account/s.
(vii) Pending Investors' Grievances : Any Shareholder whose grievance has not been resolved to his/her satisfaction

copy of the earlier correspondence.

11. Dividend History (Last 10 Years)

Financial Year	Dividend %	Total Dividend (Rs. in Lakhs)
2000-01	25%	1740.95
2001-02	25%	1714.58
2002-03	27.5%	1891.75
2003-04	27.5%	1907.45
2004-05	27.5%	1907.42
2005-06	30%	2078.60
2006-07	40%	2768.42
2007-08	45%	3114.48
2008-09	45%	3114.48
2009-10	45%	3114.48



12. Distribution of Shareholding as on 31<sup>st</sup> March, 2010.

#### Share holding of Shareholders Shares Nominal value of Rs. Number % to Total **In Rupees** % to Total (1) (2) (3) (4) (5) Upto -5000 25326 89.71 31685970 4.58 5001 -10000 1437 5.09 12180220 1.76 10001 -20000 637 2.26 10101160 1.46 20001 -30000 244 0.86 6385750 0.92 30001 -40000 115 0.40 4159540 0.60 0.76 40001 - 50000 109 0.39 5261880 50001 - 100000 177 0.63 13133870 1.90 100001 And Above 187 0.66 609197610 88.02 TOTAL 28232 100.00 100.00 692106000

#### **DISTRIBUTION SCHEDULE AS ON 31ST MARCH 2010**

#### Distribution of Shareholding as on 31.03.2010

	CATEGORY	NO. OF SHARES	% OF SHARE HOLDING
Α	PROMOTER'S HOLDING		
1.	Promoters		
	- Indian Promoters	24444900	35.32
	- Foreign Promoters	Nil	Nil
2.	Persons acting in Concert		
	SUB-TOTAL	24444900	35.32
в.	NON-PROMOTERS HOLDING		
3.	Institutional Investors		
a.	Mutual Funds and UTI	6676465	9.65
b.	Banks, Financial Institutions, Insurance Companies, (Central/State Govt.Institutions/Non-Government Institutions)	14044079	20.30
с.	Foreign Institutional Investors	7166116	10.35
	SUB-TOTAL	27886660	40.30
4.	Others		
a.	Private Corporate Bodies	5683958	8.21
b.	Indian Public	10603438	15.32
с.	NRIs/OCBs	441297	0.63
d.	Others	150347	0.22
	SUB-TOTAL	16879040	24.38
	GRAND TOTAL	69210600	100.00

52



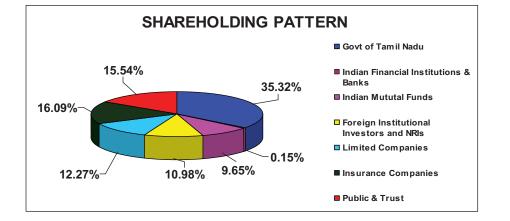


SI.No.	Name of the shareholder(s)	No. of shares	% to Equity
01	Governor of Tamilnadu	24444900	35.32
02	Life Insurance Corporation of India	6891158	9.96
03	Goldman Sachs Investments (Mauritius) I Ltd.	5334320	7.71
04	Reliance Capital Trustee Co.Ltd. A/c Reliance Growth Fund	5145510	5.92
05	General Insurance Corporation of India	2110074	3.05
06	Meenakshi Mercentiles Ltd.	1010000	1.46
07	IFB Automotive Private Ltd.	823900	1.19
08	Warburg Value Fund	750000	1.08
09	Jaideep Halwasiya	727752	1.05
10	Birla Sun Life Trustee Company Pvt. Ltd. A/c Birla Dividend Yield Plus	703182	1.02

#### List of top ten shareholders as on 31.03.2010

### **Share Holding Pattern**

	As on 31-0	3-2010	As on 31-03-2009	
	No. of Shares	% to shares	No. of Shares	% to shares
Governor of Tamil Nadu	2,44,44,900	35.32	2,44,44,900	35.32
Foreign Institutional Investors	71,66,116	10.35	77,66,136	11.22
Indian Mutual Funds	66,76,465	9.65	97,38,334	14.07
Banks	1,00,300	0.15	1,00,400	0.15
Indian Financial Institutions	1,400	0.00	1,400	0.00
Insurance Companies	1,11,33,799	16.09	1,10,88,395	16.02
Non-Resident Companies (OCB)	16,000	0.02	16,000	0.02
Employees	35,600	0.05	36,600	0.05
Limited Companies	84,92,538	12.27	67,40,886	9.74
NRIs	4,25,297	0.61	3,34,906	0.48
Public & Trust	1,05,69,338	15.27	89,10,927	12.88
Shares Dematerialised/Shares in transit	1,48,847	0.22	31,716	0.05
Total	6,92,10,600	100.00	6,92,10,600	100.00



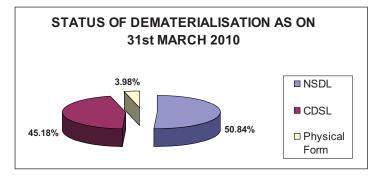


13. Dematerialisation of Shares and liquidity :

For Dematerialisation of Equity shares, the Company has entered into a tripartite agreement with National Securities Depository Limited (NSDL) and Central Depository Services (India) Limited (CDSL). The Company's Equity shares have been included in the list in which trading is compulsory for all investors in dematerialised form, along with other scrips, from 8-5-2000.

#### Details of Demat shares as at 31<sup>st</sup> March 2010:

	No. of Shareholders	No. of Shares	% to Capital
NSDL	18404	35183235	50.84
CDSL	5529	31272775	45.18
Physical Form	4299	2754590	3.98
Total	28232	69210600	100.00



- 14. Outstanding GDRs/ADRs/Warrants or any Convertible Instruments, conversion date and likely impact on equity
- 15. Plant locations
- 16. Address for correspondence
  - (a) Investor correspondence for transfer/ dematerialisation of shares, payment of dividend on shares, and any other query relating to the shares of the Company.
  - (b) Any query on Annual Report

- (c) E-mail ID of Investor Grievances Section
- (d) Name of the Compliance Officer

As on 31st March 2010, 23,933 shareholders are holding shares in demat form. 6,64,56,010 (96.02%) shares have been dematerialized, representing 50.84% in NSDL and 45.18% in CDSL of the total Equity Share capital.

- : Nil
- : Kagithapuram Karur District, Tamil Nadu, Pin : 639 136 Tel.No.04324-277001 to 277017 Fax : 04324-277025/277026/277027
- : M/s Cameo Corporate Services Ltd. V Floor, "Subramanian Building" No.1 Club House Road, Chennai - 600 002 Tel.No.044-28460390 - 28460395 Fax No.044-28460129 E-mail ID : cameo@cameoindia.com Contact Person : Thiru D Narasimhan Sr. Executive
- : Shares Department Tamil Nadu Newsprint and Papers Ltd. 67, Mount Road, Guindy, Chennai - 600 032. Tel.No.22354417 Fax No. 22350834 & 22354614 e-mail address: response@tnpl.co.in, sivakumar.v@tnpl.co.in shares@tnpl.co.in, secretarial@tnpl.co.in Contact Person: Thiru V Sivakumar Asst. Company Secretary
- : invest\_grievances@tnpl.co.in
- : A. Velliangiri Deputy Managing Director and Company Secretary

54





#### **11. REQUEST TO INVESTORS**

- Investors are requested to communicate change of address, if any, directly to the share transfer agent of the company
  at the above address
- To avoid the incidence of fraudulent encashment of dividend warrants, members are requested to intimate the company under the signature of the Sole/First Joint holder, the following information so that the bank account number and name and address of the bank can be printed on the dividend warrants:
  - i) Name of Sole/First Joint holder and Folio number
  - ii) Particulars of bank account viz.
    - > Name of bank
    - > Name of branch
    - > Complete address of bank with PINCODE
    - > Account type, whether Savings Bank (SB) or Current Account (CA)
    - > Bank account number
- The shareholders are requested to dematerialize their physical share certificates, through a depository participant. Shareholders requiring any further clarification/ assistance on the subject may contact the company's share transfer agent
- The amended provisions of the Companies Act, 1956, provide for Nomination facility to Members. Members are requested to write to the RTA for more information, if any needed on Nomination facility and /or to get a copy of Nomination Form.
- The mandate, if given by the Members in respect of shares held in physical form will not be applicable to the dividend payable on shares held by them in demat mode and vice versa. Members holding shares in demat mode must, therefore give instructions regarding the bank account in which they wish to receive dividend to their DPs.
- The shareholders are advised to avail 'Electronic Clearing Service(ECS)' available in all RBI Centres for receiving the dividend by direct electronic credit to the bank account. ECS provides protection against fraudulent interception and encashment of dividend warrants or damage to dividend warrants in transit or problem of revalidation/ issuance of duplicate dividend warrants and there is no extra cost. Option of availing the facility may be informed to the RTA in respect of the shares held in physical form and to the respective Depository Participant (DP) in respect of shares held in electronic form.
- Members holding shares in demat form are requested to incorporate the DP Id number and Client Id Number in the Attendance Slip/ Proxy form for easy identification of attendance at the meeting.
- Investors are requested to kindly note that any dividend which remains unencashed for a period of seven years will get transferred to "Investors Education and Protection Fund" in terms of Section 205C of the Companies Act, 1956.
- Members who have not encashed their dividend warrants in respect of dividends declared for the year ended 31st March 2003 and for any financial year thereafter may contact the company and surrender their warrants for payment. Members are requested to note that the dividend not claimed for a period of seven years from the date they first became due for payment shall be transferred to Investor Education and Protection Fund (IEPF) in terms of Section 205 C of the Companies Act, 1956. Yearwise details of the amount to be transferred to IEPF are given below:

Year	Dividend type	Dividend %	Date of declaration	Due for transfer to IEPF
2002-03	Final	27.5	13.8.2003	18.10.2010
2003-04	Final	27.5	20.8.2004	25.10.2011
2004-05	Final	27.5	22.8.2005	27.10.2012
2005-06	Interim	15	17.10.2005	22.12.2012
2005-06	Final	15	25.8.2006	30.10.2013
2006-07	Interim	15	12.10.2006	17.12.2013
2006-07	Final	25	31.8.2007	5.11.2014
2007-08	Interim	20	27.10.2007	2.01.2015
2007-08	Final	25	29.8.2008	3.11.2015
2008-09	Final	45	9.9.2009	14.11.2016



#### **B. NON-MANDATORY REQUIREMENTS**

#### 1. The Board

a. Whether Chairman of the Board is entitled to maintain a Chairman's Office at the Company's expenses and also allowed reimbursement of expenses incurred in performance of his duties :

The Chairman is a Non-executive Director in the company. The Chairman does not maintain an office at the Company's expenses.

b. Independent directors may have a time not exceeding in the aggregate a period of nine years on the Board of the Company.

Presently the company has not adopted the above non-mandatory requirement.

#### 2. Remuneration Committee

The Company has not formed Remuneration Committee.

#### 3. Shareholders' Rights

- a. The quarterly financial results are announced within one month from the close of the respective quarter. However, in case of the last quarter, the quarterly results and the annual results are announced within three months from the close of the quarter. The results are published in leading newspapers. The financial results, press releases and other major events/ developments concerning the company are also posted on the company's website www.tnpl.co.in
- b. The half-yearly results of the company are published in more than one English newspaper having a wide circulation and in one Tamil Newspaper. (vide para 8(d) of this Report). The results are not sent to the shareholders individually.

#### 4. Audit Qualification

The Company has ensured to remain in the regime of unqualified financial statement.

#### 5. Training of Board Members

Presently the company does not have training programme for Board Members.

#### 6. Mechanism for evaluating non-executive Board Members

Presently the company does not have any mechanism for evaluating the performance of Non-executive Board Members.

#### 7. Whistle Blower Policy

Presently the company does not have a Whistle Blower Policy.

For and on behalf of the Board

Date: 25<sup>th</sup> May 2010 Place: Chennai MD. NASIMUDDIN, IAS MANAGING DIRECTOR







## CERTIFICATE BY CEO AND CFO PURSUANT TO CLAUSE 49 OF THE LISTING AGREEMENT

We, Md.Nasimuddin, Managing Director and A Velliangiri, Deputy Managing Director, in our capacity as Chief Executive Officer (CEO) and Chief Financial Officer (CFO) respectively of the company hereby certify that :

- 1. We have reviewed the financial statements and the cash flow statement for the year ended 31st March 2010 and that to the best of our knowledge and belief:
  - a. these statements do not contain any materially untrue statement or omit any material fact or contain statements that might be misleading
  - b. these statements together present a true and fair view of the company's affairs and are in compliance with existing accounting standards, applicable laws and regulations
- 2. There are, to the best of our knowledge and belief, no transactions entered into by the company during the year which are fraudulent, illegal or violative of the company's Code of Conduct
- 3. We accept responsibility for establishing and maintaining internal controls for financial reporting and we have evaluated the effectiveness of the internal control systems of the company pertaining to financial reporting and we have disclosed to the Auditors and the Audit Committee, deficiencies in the design or operation of such internal controls, if any, of which we are aware and the steps have been taken to rectify these deficiencies
- 4. We have indicated to the Auditors and the Audit Committee:
  - a. significant changes in internal control over financial reporting during the year
  - b. significant changes in accounting policies during the year and the same have been disclosed in the notes to the financial statements and
  - c. instances of significant fraud of which we have become aware and the involvement therein, if any, of the management or an employee having a significant role in the company's internal control system over financial reporting.

For TAMIL NADU NEWSPRINT AND PAPERS LIMITED

MD.NASIMUDDIN, IAS MANAGING DIRECTOR A VELLIANGIRI DY.MANAGING DIRECTOR

Place: Chennai Date : 25<sup>th</sup> May 2010

# **CERTIFICATE OF COMPLIANCE WITH THE CODE OF CONDUCT POLICY**

As provided under Clause 49 of the Listing Agreement with the Stock Exchanges, the Board Members and the Senior Management Personnel have confirmed compliance with the Code of Conduct for the period ended 31<sup>st</sup> March 2010.

#### For TAMIL NADU NEWSPRINT AND PAPERS LIMITED

**MD.NASIMUDDIN, IAS** 

MANAGING DIRECTOR

Place: Chennai Date : 25<sup>th</sup> May 2010





# AUDITORS' CERTIFICATE ON CORPORATE GOVERNANCE

To the Members of

#### TAMIL NADU NEWSPRINT AND PAPERS LIMITED

We have examined the compliance of conditions of Corporate Governance by Tamil Nadu Newsprint and Papers Limited, for the year ended 31st March 2010, as stipulated in Clause 49 of the Listing Agreement of the said company with the stock exchange(s).

The compliance of conditions of Corporate Governance is the responsibility of the management. Our examination was limited to procedures and implementation thereof, adopted by the company for ensuring the compliance of the conditions of the Corporate Governance. It is neither an audit nor an expression of opinion on the financial statements of the company.

In our opinion and to the best of our information and according to the explanations given to us, and the representations made by the Directors and the management, we certify that the company has complied with the conditions of Corporate Governance as stipulated in the above mentioned Listing Agreement.

As required by the Guidance Note issued by the Institute of Chartered Accountants of India, we state that as per the records maintained and certified by the company/Registrars and Transfer Agents of the company, there were no investor grievances remaining unattended/pending for more than 30 days as at 31st March 2010.

We further state such compliance is neither an assurance as the future viability of the company nor the efficiency or effectiveness with which the management has conducted the affairs of the company.

For P.B.Vijayaraghavan & Co. Chartered Accountants Firm Registration No. 004721S

> **P.B.Srinivasan** Partner Membership No. 203774

Place : Chennai Date : 25<sup>th</sup> May 2010

